

COMMISSION CHANGE PROPOSAL				Form Version 1.2		
Change Proposal Reference		OCCP029 – CC		Version Number		1.0
PART A - SUBMISSION						
1. GENERAL DETAILS						
a.	Title	Verification of Supply Point and Gap Site Registration				
b.	CONTACT NAME	Richard Khaldi				
c.	CONTACT E-MAIL	richard.khaldi@watercommission.co.uk		CONTACT TEL/MOB	01786 430212	
d.	ASSOCIATED DOCUMENTS	Operational Code v7				
2. MCCP/OCCP DETAILS						
a.	ISSUE or DEFECT WHICH THIS MCCP/OCCP SEEKS TO ADDRESS					
<p>The process of registering gap sites will be reformed to make the process more efficient and uniform. Processes 29 and 30 will be added to the Operational Code and Process 28 will be updated slightly.</p> <p>Process 29 outlines the process for when Scottish Water identifies a gap site. It allows customers 15 business days to choose their own licensed provider before they are allocated one by the CMA as specified in the Market Code.</p> <p>Process 30 outlines the corresponding process when a licensed provider identifies a gap site. Form M will be added to complement Process 30 and will be sent from licensed providers to Scottish Water as part of the process. Form M will contain details for the customer’s premises and also the services to be provided there.</p>						
b.	DRAFT LEGAL TEXT – required under Market Code Parts 8.7.1 (ii) (d) and 8.8.1 (ii) (d)					
<p>Proposed documentation changes were consulted on by the Commission as part of its December 2009 consultation on the Gap Site and Vacant Properties Incentive Scheme.</p> <p>A copy of the revised text for Processes 28 – 30 and Form M is attached to this form.</p>						

3. ANY OTHER COMMENTS

Please complete the changes by 1 July 2010