

CMA ADDITIONAL SERVICES

DOCUMENT CONTROL

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Author	CMA Analyst	Kevin Milne
Reviewer	CMA Interim Stakeholder Manager	Neil Cohen
Approver	CMA CEO	Jeremy Atkinson
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VERSION HISTORY

Version	Date	Description	Author	Review	Approval
Excel Spreadsheet	N/A	Original version	Amanda Hancock	N/A	N/A
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INTRODUCTION

The Market Code defines Additional Services as follows:

'The carrying out of any activity or providing any service or report by the CMA for a Trading Party or any other party where such activity, service or report is not a requirement of the Market Code or where the Market Code specifies that the CMA may charge a specific charge.'

Clause 7.3.5 identifies that the CMA may establish a schedule in which Additional Services are set down. Clause 7.3.5 also identifies that the CMA may charge a fee for the provision of such services. In particular, the Market Code identifies that reports not specifically required by the Code may be provided as Additional Services (Clause 6.7.3) and ERRA processing may also be defined as an Additional Service (Clause 5.5.2 (ii)).

This document constitutes the CMA schedule of Additional Services.

AD-HOC REPORTING

Report Title	Charge	Applicability
Meter Network Files	£0	All Trading Parties
Rollover	£0	All Trading Parties
Transfer Read Assurance Report	£0	All Trading Parties
Outstanding ERRAs	£0	All Trading Parties
Deactivated Users Report	£0	All Trading Parties
Non HVI Data Feed Report	£350.00	Business Stream
Vacancy Project Report	£350.00	Scottish Water
Vacancy Incentive Report	£350.00	Scottish Water
Gap Site Allocation Report	£0.00	Scottish Water

Notes

- Charges reflect costs incurred in producing a report that has been previously created.
- Where a report needs to be developed, this development would need to be costed and charges agreed accordingly.

RETROSPECTIVE AMENDMENTS

Data Item/Group	ERRA Approach	Script Ref	Charge	Comments
Address Data for a SPID: D2001 SPID D5001 Free Descriptor, D5002 Sub Building Name, D5003 Building Name, D5004 Building Number, D5005 Dependent Thoroughfare Name, D5006 Dependent Thoroughfare Descriptor, D5007 Thoroughfare Name, D5008 Thoroughfare Descriptor, D5009 Double Dependent Locality, D5010 Dependent Locality, D5011 Post Town, D5012 County, D5013 Postcode.	Script Pipe delimited file (*.txt)	PR0077	£1,000.00	Cost is unaffected by the number of SPIDs involved. Input from requesting party must provide relevant data items in a pipe limited file to avoid additional handling charges and double handling of data, with the risk of data error
Address Data for a Meter: D2001 SPID, D3001 Meter ID, D5001 Free Descriptor, D5002 Sub Building Name, D5003 Building Name,	Script Pipe delimited file (*.txt)	PR0080	£1,000.00	Cost is unaffected by the number of Meters involved. Input from requesting party must provide relevant data items in a pipe limited file avoid additional handling charges and double handling of data, with the risk of data error

D5004 Building Number, D5005 Dependent Thoroughfare Name, D5006 Dependent Thoroughfare Descriptor, D5007 Thoroughfare Name, D5008 Thoroughfare Descriptor, D5009 Double Dependent Locality, D5010 Dependent Locality, D5011 Post Town, D5012 County, D5013 Postcode.				
Vacancy Data for a SPID: D2001 SPID, D2015 SPID Vacant, Required Vacant Value, D4006 Effective From, Effective To Date.	Script CSV File (* .csv)	PR0137	£1,000.00	Cost is unaffected by the number of SPIDs involved. Input from requesting party must provide relevant data items in non-delimited csv format to avoid additional handling charges and double handling of data, with the risk of data error
Chargeable Data for a DPID: D2001 SPID, D2003 Schedule 3, D6001 Discharge Point ID, D6003 Chargeable Daily Volume, D6004 sBODL, D6005 TSSL, D6006 Ot, D6007 St,	Script CSV File (* .csv)	PR0157	£1,000.00	Cost is unaffected by the number of SPIDs involved. Input from requesting party must provide relevant data items in non-delimited csv format to avoid additional handling charges and double handling of data, with the risk of data error

D6009 Non-domestic Allowance, D6010 Seasonal Discharge Indicator, D4006 Effective From, Effective To Date.				
EFD & EFT for a Meter: D2001 SPID, D3001 Meter ID, D4006 Effective From, Effective To Date.	Script CSV File (*.csv)	PR0163	£1,000.00	Cost is unaffected by the number of Meters involved. Input from requesting party must provide relevant data items in non-delimited csv format to avoid additional handling charges and double handling of data, with the risk of data error
Chargeable Data for a SPID: D2001 SPID, D2003 Schedule 3, D2004 Exempt Customer Flag, D2005 Customer Classification, D2006 29e, D2007 Large User Volume Agreement, D2008 SIC Code, D2011 Rateable Value, D2014 Farm/Croft, D2015 SPID Vacant, D2022 Phasing Transitional Arrangements, D4006 Effective From, Effective To Date.	Script CSV File (*.csv)	PR0164	£1,000.00	Cost is unaffected by the number of SPIDs involved. Input from requesting party must provide relevant data items in non-delimited csv format to avoid additional handling charges and double handling of data, with the risk of data error
Chargeable Data for a Meter:	Script	PR0165	£1,000.00	Cost is unaffected by the number of Meters

D2001 SPID, D3001 Meter ID, D3002 Chargeable Meter Size, D3005 Sewerage Chargeable Meter Size, D3007 Non-Return to Sewer Allowance, D4006 Effective From Date, Effective To Date.	CSV File (* .csv)			involved. Input from requesting party must provide relevant data items in non-delimited csv format to avoid additional handling charges and double handling of data, with the risk of data error
Chargeable Data for a Sewerage SPID: D2001 SPID D2016 Property Drainage, D2017 Roads Drainage, D2024 Unmeasurable, D4006 Effective From, Effective To Date.	Script CSV File (* .csv)	PR0169	£1,000.00	Cost is unaffected by the number of SPIDs involved. Input from requesting party must provide relevant data items in non-delimited csv format to avoid additional handling charges and double handling of data, with the risk of data error
Other data groups derived from an identified transaction, along with D4006 (Effective From Date) for such a data group	Script	None	A one-off development cost would be incurred. Subsequently, an operational cost would be incurred per request.	
Other individual data items, as described in Annex 1.	Manual	None	£10/data item	In order to minimize the risk of handling errors, the CMA will generally undertake no more than 20 manual amendments per day, to the extent that this is compatible with the requirements of CSD0105

OTHER SERVICES

Title	Charge	Applicability
Central Systems Code Release to Test Environment	£581	Scottish Water

Notes

- All charges are exclusive of VAT
- Charges reflect estimates of costs incurred and, where a script has previously been developed, reflect the cost incurred by the CMA in undertaking a test of the script with the submitted data items, to ensure that the script remains compatible with the CS (which may have changed since the script was developed) and to ensure that the data items included for amendment do not create difficulties for the CS.
- Where a script needs to be developed, this development would need to be costed and charges agreed accordingly.
- Data items submitted for retrospective amendment via script should be provided as described in the comments column, as that is the form in which they would be loaded in to the relevant script. Suitable pro-formas will be provided by the CMA for such data submissions, on the CMA website. Submission in this form avoids the risk of errors arising from 'double handling' of the data and additional effort and cost if data preparation at the CMA is needed.
- Where changes are required with Effective From Dates that are later than the last change made to a SPID/Meter, then such changes can be made via the relevant transactions.

ANNEX 1: DATA ITEMS THAT CAN BE RETROSPECTIVELY AMENDED MANUALLY

Manual retrospective amendments can be undertaken for the following data items, in respect of the identified key entities, as follows:

Key Entity	Data Item	Data Transaction Catalogue Reference	Comments
General SPID Information	SW Connection Ref	D2009	
	Connection Date	D2013	
	Farm/Croft	D2014	
	Sub-Building Name	D5002	
	Building Name	D5003	
	Building Number	D5004	
	Dependant Thoroughfare Name	D5005	
	Dependant Thoroughfare Descriptor	D5006	
	Thoroughfare Name	D5007	
	Thoroughfare Descriptor	D5008	
	Double Dependant Locality	D5009	
	Dependant Locality	D5010	
	Post Town	D5011	
	County	D5012	
	Post Code	D5013	
	Free Descriptor	D5001	
Disconnection Date	N/A	A Disconnection Date cannot be added to or deleted from a SPID. Only an existing	

			Disconnection Date can be amended.
Service Element Meter Details	Physical Meter Size	D3003	
	Number of Digits	D3004	
	Meter Read Frequency	D3011	
	Sub-Building Name	D5002	
	Building Name	D5003	
	Building Number	D5004	
	Dependant Thoroughfare Name	D5005	
	Dependant Thoroughfare Descriptor	D5006	
	Thoroughfare Name	D5007	
	Thoroughfare Descriptor	D5008	
	Double Dependant Locality	D5009	
	Dependant Locality	D5010	
	Post Town	D5011	
	County	D5012	
	Post Code	D5013	
Free Descriptor	N/A		
Meter Effective To Date	N/A		
Service Elements Meter Readings	Meter Read	D3008	May be edited or deleted
	Meter Read Date	D3009	May be edited or deleted
	Rollover Flag	D3021	May be edited or deleted
Service Elements Discharge Point Details	Meter Read Date	N/A	Can only be deleted and can only be done for the most recent read