

Market Code Schedule 14

Code Subsidiary Document No. 0201

Settlement Timetable & Reporting

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## Change History

Version Number	Date of Issue	Reason For Change	Change Control Reference	Sections Affected
1.0	14/05/2007	N/A		
1.1	31/08/2007	Go live version		
1.2	31/03/2009	Baseline the format of the Aggregated Settlement Report	MCCP016-CC	Section 2.5 & Appendix 2
		Formalise the use of the Disaggregated Settlement Report	MCCP024	Section 2.5
		Removal of nugatory obligations in CSD0201	MCCP025	Sections 2.3, 2.4.1, 3, 4 & Appendix 1
1.3	17/08/2009	Re-assessed Charges	MCCP035-CC	Appendix 2
1.4	26/08/2009	To allow additional Settlement Runs	MCCP022	Sections 2.1, 2.4, 2.5.1 and 4 Appendices 1 and 2
1.5	08/12/2009	Specification of the Disaggregated Settlement Report	MCCP036	Section 2.5.1 New Appendix 3
1.6	29/03/2010	RF Changes	MCCP046-CC	Sections 2.4, ... 2.4 and Remove Appendix 1
2.0	2014-03-21	LPs available to SW	MCCP131	App. 3
3.0	2014-09-21	Further Disaggregation and TE Disagg Reports	MCCP136 MCCP143	Appendix 3
4.0	2015-03-31	SGES Changes	MCCP161 – CC	Appendices 2 and 3
5.0	2016-03-18	Rounding differences between Agg and Disagg Reports	MCCP187	Appendices
6.0	2017-03-16	Agg Report format and Disagg content. Timing of P1s.	MCCP194 MCCP206-CC	Sections 2.4 and 2.5 and Appendices
7.0	2018-02-01	Transition to Live RVs February 2018 CSD Drafting	MCCP214-CC MCCP219	Appendix 3
8.0	2018-04-04	TTRAN and PPDISC	MCCP227 -	

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# 1. Purpose and Scope

This document describes how the CMA will produce the Settlement Timetable and describes the content of the Settlement Reports that the CMA will produce in any Year.

## 2. Settlement Timetable and Reporting Description

### 2.1 Provision of the Settlement Timetable for each Year

The CMA will provide a Settlement Timetable to all Trading Parties 30 Business Days prior to the first Settlement Run (P1) of each Year. This timetable will detail the calendar dates on which the CMA will issue the Settlement Reports to Trading Parties in any Year. The various Settlements Reports that the CMA will produce are described as P1, R1, R2, R3, R4 (where applicable) and RF (which is further explained later in this document).

### 2.2 Provision of the Scottish Water Data

Scottish Water will provide the CMA with the Scottish Water Data at least 20 Business Days prior to the first Settlement Run (P1) of any Year.

The CMA will make available the Scottish Water Data in order that all Market Participants can satisfy themselves as to its accuracy.

### 2.3 Deleted in Version 1.2

### 2.4 Settlement Run Types

The CMA will calculate the relevant Wholesale Charges payable by each Licensed Provider and notionally payable by Scottish Water in respect of any SPIDs subject to a Temporary Transfer, in respect of each Settlement Day by performing the Settlement Runs. The CMA will perform at least four Settlement Runs for each Settlement Day: P1, R1, R2, and R3, and additionally where applicable R4, and will perform the Tariff Year Settlement Run (RF) once for each Year. The CMA will report each of these Settlement Runs as follows:

- P1 – the preliminary Settlement Run(s), the Settlement Reports for which will be issued 16 Business Days before the start of the month prior to the Invoice Period in which the Settlement Day falls;
- R1 – the first Settlement Run(s), the Settlement Reports for which will be issued 2 Business Days after the end of the Invoice Period in which the Settlement Day falls;
- R2 – the second Settlement Run(s), the Settlement Reports for which will be issued 2 months after the end of the Invoice Period in which the Settlement Day falls;
- R3 – the third Settlement Run(s), the Settlement Reports for which will be issued 8 months after the end of the Invoice Period in which the Settlement Day falls;

- R4 – the fourth Settlement Run(s), the Settlement Reports for which will be issued after R3 and before RF, where applicable, and as set out in the Settlement Timetable published by the CMA; and
- RF – the Tariff Year Settlement Run, the Settlement Reports for which will be issued before the end of the Year which immediately follows the Year to which the Tariff Year Settlement Run relates.

### 2.4.1 Settlement Day Based Settlement Runs (P1, R1, R2, R3 and (where applicable) R4)

The CMA will capture any changes to the Registration and Volume data of a Supply Point in each Settlement Run (P1, R1, R2, R3, and (where applicable) R4) for a given Settlement Day. The report data generated by the CMA in respect of each Supply Point through each Settlement Run will therefore become progressively more accurate.

In Settlement Run P1, the CMA will calculate a forecast of the Wholesale Charges that will be payable by each Licensed Provider in respect of each Supply Point registered to it and notionally payable by Scottish Water in respect of any SPIDs subject to a Temporary Transfer, on the relevant Settlement Day.

The CMA's calculations during R1 Settlement Runs will factor in all data submitted to it relating to any changes to a Supply Point's SPID Data and/or Trading Data during the relevant Invoice Period.

The CMA's calculations during R2 Settlement Runs will factor in all new SPID Data and Trading Data submitted to it since Settlement Run R1 (particularly Meter Reads that are performed on a monthly basis).

The CMA's calculations during R3 Settlement Runs will factor in all new SPID Data and Trading Data submitted to it since Settlement Run R2 (particularly Meter Reads that are performed on a bi-annual basis).

The CMA's calculations during applicable R4 Settlement Runs will factor in all new SPID Data and Trading Data submitted to it since Settlement Run R3.

The CMA may perform further ad hoc settlement runs, as required in accordance with the Market Code.

## 2.4.2 Tariff Year Settlement Run (RF)

The CMA will perform the RF Settlement Run before the end of the Year which immediately follows the Year to which the Tariff Year Settlement Run relates. The CMA's calculations during this Settlement Run will factor in the Actual Weighted Average Unit Rate for each Supply Point to calculate the Wholesale Charges that should have been payable by each Licensed Provider over the relevant Year and notionally payable by Scottish Water in respect of any SPIDs subject to a Temporary Transfer for volumetric charges. Further detail on this process is provided in CSD0207 (RF Charge Calculation, Allocation and Aggregation).

## 2.5 Settlement Report Content

### 2.5.1 Settlement Day Based Settlement Report (P1, R1, R2, R3 and where applicable R4)

The Settlement Report will comprise an aggregated Settlement Report (“the Aggregated Settlement Report”) and a disaggregated Settlement Report (“the Disaggregated Settlement Report”). The Aggregated Settlement Report will provide aggregated Settlement Day charges payable in each respective Invoice Period. For the avoidance of doubt, the Aggregated Settlement Report is the report on which Wholesale Charges are based; the Disaggregated Settlement Report is provided for information only.

Each Aggregated Settlement Report will contain the following information:

- The Volume supplied by the Licensed Provider and by Scottish Water in respect of any SPIDs subject to a Temporary Transfer for each of the different volumetric Service Elements which it provided during the relevant Invoice Period;
- The volumetric charges payable by the Licensed Provider and notionally payable by Scottish Water in respect of any SPIDs subject to a Temporary Transfer for each of the different volumetric Service Elements which it provided during the relevant Invoice Period;
- The total number of Settlement Days Registered for each of the different Non-Volumetric Service Elements which it provided during the relevant Invoice Period;
- The Non-Volumetric charges payable by the Licensed Provider and notionally payable by Scottish Water in respect of any SPIDs subject to a Temporary Transfer, for each of the different non-volumetric Service Elements which it provided during the relevant Invoice Period;
- The total Volume supplied, number of Settlement Days Registered and charges payable by the Licensed Provider and notionally payable by Scottish Water in respect of any SPIDs subject to a Temporary Transfer, for Trade Effluent Services which it provided during the relevant Invoice Period.

The detail of the Aggregated Settlement Report is set out in Appendix 2.

The Disaggregated Settlement Report provides Wholesale Charging information at Service Element level. For each LP and for Scottish Water in respect of any SPIDs subject to a Temporary Transfer, the Disaggregated Settlement Report will contain the relevant information in respect of the SPIDs for which they are the registered LP. For Scottish Water additionally, the Disaggregated Settlement Report will contain the relevant information in respect of every SPID. The detail of the Disaggregated Settlement Report is set out in Appendix 3.

## 2.5.2 Tariff Year Settlement Report (RF)

The Settlement Report will comprise an aggregated Settlement Report (“the Aggregated RF Settlement Report”) and a Disaggregated Settlement Report (“the Disaggregated RF Settlement Report”). The Aggregated RF Settlement Report will provide aggregated Settlement Day charges payable in respect of the Tariff Year. For the avoidance of doubt, the Aggregated RF Settlement Report is the report on which Wholesale Charges are based; the Disaggregated RF Settlement Report is provided for information only.

The detail of the Disaggregated RF Settlement Report is set out in Appendix 3

The Aggregated RF Settlement Report will contain the following information:

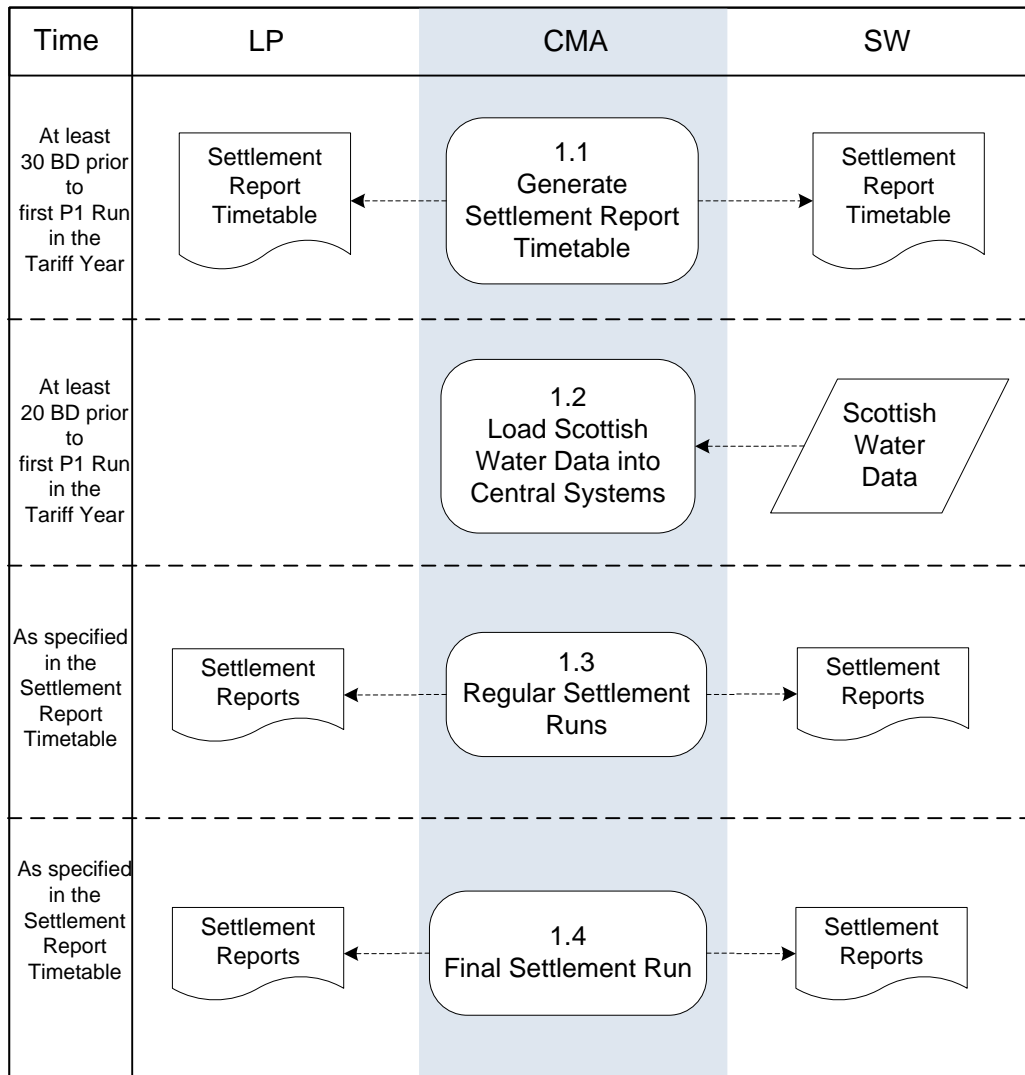
- The Volume supplied by the Licensed Provider and by Scottish Water in respect of any SPIDs subject to a Temporary Transfer for each of the different volumetric Service Elements which it provided during the Year;
- The Volumetric Charges payable by the Licensed Provider and notionally payable by Scottish Water in respect of any SPIDs subject to a Temporary Transfer for each of the different volumetric Service Elements which it provided during Year;
- The total number of Settlement Days Registered for each of the different non-volumetric Service Elements which it provided during the Year;
- The Non-Volumetric charges payable by the Licensed Provider and notionally payable by Scottish Water in respect of any SPIDs subject to a Temporary Transfer, for each of the different Non-Volumetric Service Elements which it provided during the Year;
- The total Volume supplied, number of Settlement Days Registered and charges payable by the Licensed Provider and notionally payable by Scottish Water in respect of any SPIDs subject to a Temporary Transfer for Trade Effluent Services which it provided during the Year.



### 3. Process Diagrams

#### Settlement Timetable

Updated 09 Feb 09



## 4. Interface and Timetable Requirements

Step Ref	When	Requirement	From	To	Information
1.1	At least 30 Business Days prior to Settlement Run P1 run for the relevant Year	Provide Settlement Reports Timetable to all Licensed Providers and SW	CMA	LPs; SW	Settlement Reports Timetable for all Settlement Reports to be provided in the forthcoming Year.
1.2	At least 20 Business Days before Settlement Run P1 of the relevant Year	Scottish Water to provide the Scottish Water Data to the CMA for the relevant Year	SW	CMA	Scottish Water Data provided and made available to the Licensed Providers.
1.3	As specified in the Settlement Reports Timetable.	Regular Settlement Runs. P1 – Preliminary R1 – Run 1 R2 – Run 2 R3 – Run 3 R4 – Run 4	CMA	SW; LPs	Settlement Reports
1.4	As specified in the Settlement Reports Timetable.	RF Settlement Run	CMA	SW, LPs	Settlement Reports

## Appendix 1: Deleted in Version 1.6

## Appendix 2: Aggregated Settlement Reports

This appendix sets out the format and detailed content of the Settlement Reports for both the monthly Invoice Period Settlement Runs (P1-R3 and R4 (where applicable)) and the RF Settlement Run):

- Section APP 2.1 defines the Tab based record layout and headers for the file.

### APP 2.1: Record Layout for the Tab Based File

The output file is a CSV with eleven columns and is structured as follows:

Report Header	Description
Type	States which Settlement Run Type has been performed, as defined in CSD0201.
Tariff Year	States the Financial Year which the Settlement Report belongs to and quotes the calendar year in which it begins.
Invoice Period	For an IP Run: The Invoice Period (date and month) Provides the numerical value and date range that apply for that IP. This is a calendar month. For an RF Run: The Year as in "Year: 01/04/2008 – 31/03/2009"
Scheduled Run Date	The date that the Settlement Report was produced. This occurs at the beginning of the clock day (i.e. occurs before the start of the Business Day if run on a Business Day).
Organisation ID	The ID of the Licensed Provider to whom the charges and or volumes in the row relate. Scottish Water will be identified here as 'SWx' in respect of any SPIDs subject to a Temporary Transfer
Organisation Name	The name of the Licensed Provider to whom the charges and or volumes in the row relate. Scottish Water will be identified here as 'SWx' in respect of any SPIDs subject to a Temporary Transfer
Service Group Name	The general description of the Service Element to which the charges and or volumes in the row relate
Service Element	The particular Service Element to which the charges and or volumes in the row derive from
Number of Registered Days	The number of days within the Invoice Period over which the SE applies.
Volume/m3	The volume applicable to the SE.
Charges/pence	The charge for the specified SE.

NOTE: Negative values can occur in respect of both volumes and charges. They are shown using a minus sign ("-").

## Appendix 3: Disaggregated Settlement Reports

This appendix sets out the format and detailed content of the Disaggregated Settlement Report for all Settlement Runs other than RF. The output files are CSVs with 40 columns for the water and sewer reports and 39 columns for the trade effluent reports, with all records having the same structure. The report files are created after each settlement run; they use the identical data as their associated Aggregated Settlement Report. The reports for the CMA and SW contain some 600-700,000 records; reports for LPs will depend on the number of SPIDs and DPIDs.

The reports contain details of all water, sewer and trade effluent charges at Service Element level:

- The generic rules are set out in the Section APP 3.1;
- The derivation of each field is set out in Section APP 3.2; and
- The format and type of each field are set out in Section APP 3.3.

### APP 3.1: General Information

#### File Structure

There are two sets of reports: one covering water and sewer charges, the other covering trade effluent charges. Within each set, there are three extracts, all with the same structure:

#### Water and Sewer Charges Set

- X21: Detailed Settlement Data Extract for the CMA;
- X22: Detailed Settlement Data Extract for SW showing all data items; and
- X23: Detailed Settlement Data Extract for LPs and for SW (as SWx) in respect of any SPIDs subject to a Temporary Transfer with data restricted to a specific LP (or SWx).

#### Trade Effluent Charges Set:

- X24: Detailed Settlement Data Extract for the CMA
- X25: Detailed Settlement Data Extract for SW showing all data items; and
- X26: Detailed Settlement Data Extract for LPs and for SW (as SWx) in respect of any SPIDs subject to a Temporary Transfer with data restricted to a specific LP (or SWx).

The file name has the format X2n\_XXXX\_09CP01APRP1\_20090304050747.xxx where:

- X2n defines the file type X21, X22, X23, X24, X25 or X26;
- \_XXXX\_ defines the recipient;
- For Invoice Period Runs:
  - 09CP01APR defines the year and the Invoice Period (IP);
- For RF Runs
  - 09YEAR defines the year and the period of the Run
- P1, R1, R2, R3, R4, or RF defines the settlement run type;
- \_2009mddhhmmss defines the date and time of the report; and
- xxx – the file is created as a .txt file but is usually compressed into a .zip file with the same file name for transmission to Market Participants.

The field separator is the pipe character "|"; if the field is blank then the record will contain "" for each blank field. Quotations are not used to separate fields but may occasionally be found in address fields.

### **SPID inclusion rules**

A SPID will be reported in one or both reports if it has a Service Element (SE) which has a charge or a volume with a zero charge or if it is vacant. A SPID will only be included in a given report if it has charges, or a volume with a zero charge, for the relevant Service Elements or if it is vacant. For the avoidance of doubt, a SPID will not be excluded from the report on the basis of being vacant in the Central Systems.

### **Attribute Values**

Where an attribute of a SPID is changed during the period, a separate line will be presented for each such value.

All reports will show the gross volumes. Any applicable reduction in charges is achieved by scaling down the charging rate; this will affect Schedule 3; 29e and Service Elements affected by Phasing Transitional Arrangements.

### **Rules for X23 and X26: Supporting Settlement Data Extract for LPs:**

LPs and Scottish Water (as SWx) in respect of any SPIDs subject to a Temporary Transfer only receive data for SPIDs registered to them and this is limited to the period of registration.

If there are no charges for the LP (or for SW, as SWx, with respect to SPIDs subject to a Temporary Transfer) then there will be no extract provided for that LP (or SWx).

A Sewerage Service LP or Scottish Water (as SWx) in respect of any SPIDs subject to a Temporary Transfer shall receive metering information that is directly related to Sewerage Charges.

## APP 3.2: Field Derivation Information

The disaggregated file is a flat file where all records have the same structure; however, there are several conceptual levels within a record:

- Level 1 is at ORGID level;
- Level 2 is at SPID level;
- Level 3 is at Service Element level; and
- Level 4 is at Meter Level.

### Water and Sewer Charges Report

By inspection it can be seen that there will be one or more rows for most SPIDs held on the Central System. Where the SPID has more than one Service Element (SE) there will be one or more rows for each SE. Where a SPID or Service Element data item changes, a row for each period where the SE applies and no data changes occur will be provided. For instance, premises with a metered supply and a farm trough, with no SE data changes within the Invoice Period, will have a SE for the metered water supply and a SE for the trough. Where there is more than one meter of the same size on the SPID each meter will be reported separately.

SPIDs with charges derived from rateable value may have two separate rows for such charges; one related to Rateable Value and one for Live Rateable Value.

- For a SPID that is not in transition from use of the RV to use of a Live RV, for periods after 2018-04-10, only the Live RV related row will appear and the RV column will not be populated. For periods prior to 2018-04-01, only the RV related row will appear and the Live RV column will not be populated.
- For SPIDs that are in transition from use of an RV to use of a Live RV, both rows will appear, each with charges weighted accordingly; for the RV related row, the Live RV column will not be populated and for the Live RV related row, the RV column will not be populated.
- For non-RV based charge rows, both RV and Live RV will be populated.

Field	Description and Derivation
<b>Level 1: Data at Recipient Level</b>	
Recipient Org Id	Identity of the recipient of the file; The Licensed Provider ID or SW or the CMA
Year	The Settlement Year
Period	For an IP Run: The Invoice Period (date and month) For an RF Run: The string "Year"
Settlement Run	The settlement run type e.g. P1, R1, R2, R3, R4 or RF
Extract Type	Code for data extract type: X21 for CMA; X22 for SW; X23 for LPs
Timestamp	The time and date.
<b>Level 2: Data at SPID level</b>	
Postcode Outcode	Postcode Outer Derived from the D5013 for the SPID

Field	Description and Derivation
SPID	Supply Point Identification, this is the unique identifier allocated to each supply point by the CMA. Derived from the D2001 for the SPID
LP ID	The Licensed Provider Identification or Scottish Water (as SWx) in respect of any SPIDs subject to a Temporary Transfer.
SPID Category	SPID Category provides an abbreviation on whether the SPID is Water only (WONLY), Water with associated Sewerage (WANDS), Sewerage with associated Water (SANDW) or Sewerage only (SONLY).
Rateable Value	The SPID's Rateable Value. Derived from the D2011 for the SPID
Live Rateable Value	The SPID's Live Rateable Value Derived from the D2042 for the SPID
RV Transition Flag	Populated with a Y when the transition from RV to Live RV charging applies and left blank when no such transition applies. Derived from the D2044 for the SPID.
Exempt Customer Flag	Populated with a Y when there is an Exempt Customer Flag and when there is none it will be blank in the report. Derived from the D2004 for the SPID
Exemption Percentage	Populated with the percentage exemption derived
Phasing Transitional Arrangement	Populated with a Y when there is Phasing Transitional Arrangement and when there is none it will be blank in the report. Derived from the D2022 for the SPID
Schedule3 Applied	The Schedule 3 discount percentage applied to a supply point. 0 = zero discount 100 = "no charges - free" Derived from the D2003 for the SPID
Schedule 29e Applied	The 29e discount percentage applied to a supply point. 0 = zero discount 100 = "no charges - free" Derived from the D2006 for the SPID
LUVA	Large User Volume Agreement indicator for the supply point. Set to "Y" if the indicator is true, if not it will be left blank. Derived from the D2007 for the SPID
Un-measurable Indicator	This identifies whether the supply point has been declared as Unmeasurable. Set to "Y" if the indicator is true, if not it will be left blank.
Vacancy Indicator	This declares whether the premises for the SPID are vacant. Populated with a Y when the vacant; when not vacant it will be blank. Derived from the D2015 for the SPID
Consumption Indicator	This identifies a positive Meter Advance Period (used to test for charging during vacancy) Populated with a Y when true, if not it will be left blank.



Field	Description and Derivation
EWA	For an IP Run: Estimate Weighted Average Unit Rate for the SPID as applicable at the end of the Invoice Period. For an RF Run: Blank.
EWA Changed this period	For an IP Run: Blank For an RF Run: Blank.
Meter Network Flag	Not used
Actual Weighted Average	For an IP Run: Blank For an RF Run: The actual weighted average for a SPID.
<b>Level 3: Data at Service Element Level</b>	
Service Category	Identifies the service category for a SPID i.e. Water or Sewerage. The D2002 value for the SPID
Service Component	Identifies whether the line is presenting Measure (MEAS) or Miscellaneous services (MISC)
Service Element	Chargeable meter size e.g. 20mm, 40mm, 80mm, Unmeasurable size, or other type of Service Element.
Registered days	The number of days between the Effective-From and Effective-To dates (inclusive) for a given service element / LP combination
Non Volumetric Charges	Total of the non-volumetric charges for Measured and Miscellaneous Services. Stated in pence and rounded to 2 decimal places.
Volumetric Charges	Total of the volumetric charges for Measured Services. Stated in pence and rounded to 2 decimal places.
Estimated Volume	Only applies to Volumetric Service Elements. Shows the volume that is not based on a Meter Advance. It is the sum of Daily Volume Estimates (DVE) for the Invoice Period. It excludes Derived Volume but will include all volumes that are deduced for a Meter Network. For sewerage SPIDs apply the NRSA. See qualification in Appendix 3.4
Actual Volume	Only applies to Volumetric Service Elements. Shows the volume that is based on a Meter Advance (the sum of DVa for the Invoice Period) excludes Derived Volume. For sewerage SPIDs apply the NRSA. See qualification in Appendix 3.4

Field	Description and Derivation
Derived Volume	Only applies to Volumetric Service Elements. The derived volume as derived from the RV and from the Live RV for Unmeasurable Volumetric Charges.
Total Volume	Only applies to Volumetric Service Elements. This is the total volume for the SPID in the Invoice Period; it is the sum of the Estimated, Actual and Derived Volumes.
<b>Level 4: Data at Meter Level</b>	
Meter Id	The unique meter Identification Derived from the D3001 for the Meter
Meter Read Frequency	The frequency that the licensed provider reads a meter e.g. Bi-annually (B) or monthly (M) Derived from the D3011 for the Meter
Last Read Date	The date of last meter reading
Estimated Daily Volume (Annualised)	For an IP Run: Only applies to Volumetric Service Elements. Will be populated using the DVe (where this is applicable for the Invoice Period) and multiplying this by the number of days in the Tariff Year. It will be null where the Estimated Volume field is not populated or where this is the main meter for a Meter Network. For an RF Run: Blank
Estimated Yearly Volume	For an IP Run: Only applies to Volumetric Service Elements. The annual estimated volume that is used as the basis of the calculation to create the EWA for the Settlement Period When the EWA is derived from an imputed volume based on the RV this field is blank For an RF Run: Blank.
YVe Derivation Method	For an IP Run: Only applies to Volumetric Service Elements. The method used to derive the estimated yearly volume. It will be one of the following: 'Read' where a Meter Advance is used; 'LPYV' where a LP YVe has been used; or 'ISTD' where the industry default value is being applied. Where there is an NDA the annual volume is already provided and this field will be blank. For an RF Run: Blank

Field	Description and Derivation
LP YVe	Only applies to Volumetric Service Elements. Yearly volumetric usage estimate for each meter associated with the SPID provided by the LP or by Scottish Water in respect of any SPIDs subject to a Temporary Transfer. Derived from the D2010 for the Meter
Non-return to sewer allowance	Only applies to Volumetric Service Elements. This is the percentage applied to the metered water volume to calculate the sewerage volume for the sewerage SPID. The percentage is the % return to the sewer. Derived from the D3007 for the Meter
Effective from date	The Effective-From date (inclusive) for a given service element / LP combination
Effective to date	The Effective-To date (inclusive) for a given service element / LP combination

### Trade Effluent Charges Report

Where there is more than one meter associated with a DPID on a SPID each meter will be reported separately. Each change to a DPID parameter will be separately reported.

Field	Description and Derivation
<b>Level 1: Data at Recipient Level</b>	
Recipient Org Id	Identity of the recipient of the file; The Licensed Provider ID or SW or the CMA
Year	The Settlement Year
Period	For an IP Run: The Invoice Period (date and month) For an RF Run: The string "Year"
Settlement Run	The settlement run type e.g. P1, R1, R2, R3, R4 or RF
Extract Type	Code for data extract type: X24 for CMA; X25 for SW; X26 for LPs
Timestamp	The time and date.
<b>Level 2: Data at SPID and DPID level</b>	
Postcode Outcode	Postcode Outer Derived from the D5013 for the SPID
SPID	Supply Point Identification, this is the unique identifier allocated to each supply point by the CMA. Derived from the D2001 for the SPID
DPID	Discharge Point Identification, this is the unique identifier allocated to each discharge point by the CMA. Derived from the D6001 for the DPID

Field	Description and Derivation
LP ID	The Licensed Provider Identification or Scottish Water (as SWx) in respect of any SPIDs subject to a Temporary Transfer.
TE Treatment	The level of treatment applied by Scottish Water to discharges from the DPID Derived from the D6011 for the DPID
Seasonal Discharge Indicator	Populated with a Y when the relevant premium applies and when it does not it will be blank in the report. Derived from the D6010 for the DPID
Pcent Allowance	The non-discharged allowance percentage applied to a discharge point. 0 = zero discount 100 = "no volume discharge" Derived from the D6012 for the DPID
Fixed Allowance	The non-discharged allowance volume applied to a discharge point. Derived from the D6013 for the DPID
Non-domestic Allowance	Volume associated with foul sewerage for a discharge point. Derived from the D6009 for the DPID
Chargeable Daily Volume	The volume used to calculate the availability charge for the discharge point. Derived from the D6003 for the DPID
sBODL	Chargeable Settled Biochemical Oxygen Demand load in [kg/day] Derived from the D6004 for the DPID
TSSL	Chargeable Total Suspended Solids load in [kg/day] Derived from the D6005 for the DPID
Ot	Fixed Strength Chemical Oxygen Demand. Derived from the D6006 for the DPID
St	Fixed Strength Solids Demand Derived from the D6007 for the DPID
Schedule3 Applied	The Schedule 3 discount percentage applied to a Discharge Point. 0 = zero discount 100 = "no charges - free" Derived from the D2003 for the DPID
Exempt Customer Flag	Populated with a Y when there is an Exempt Customer Flag and when there is none it will be blank in the report. Derived from the D2004 for the SPID.
Exemption Percentage	Populated with the percentage exemption derived
Vacancy Indicator	This declares whether the premises for the SPID are vacant. Populated with a Y when the vacant; when not vacant it will be blank. Derived from the D2015 for the SPID
Consumption Indicator	This identifies a positive Meter Advance Period (used to test for charging during vacancy) Populated with a Y when true, if not it will be left blank.
<b>Level 3: Data at Service Element Level</b>	

Field	Description and Derivation
Registered days	The number of days (inclusive) over which the given Level 1 and Level 2 data/service element / LP combination applies.
Availability Charge	The total availability charge for the Discharge Point. Stated in pence and rounded to two decimal places.
Operational charge	The total operational charge for the Discharge Point. Stated in pence and rounded to two decimal places.
Estimated Volume	Shows the volume that is not based on a Meter Advance. It is the sum of Daily Volume Estimates (DVe) for the Invoice Period. It includes all volumes that are deduced for a meter network (Complex Site SPID). Pcent Allowance, Fixed Allowance and Non-Domestic Allowance should all be applied.  See qualification in Appendix 3.4
Actual Volume	Shows the volume that is based on a Meter Advance (the sum of DVa for the Invoice Period). Pcent Allowance, Fixed Allowance and Non-Domestic Allowance should all be applied.  See qualification in Appendix 3.4
Total Volume	This is the total volume for the DPID in the Invoice Period; it is the sum of the Estimated and Actual Volumes.
<b>Level 4: Data at Meter Level</b>	
Meter Id	The unique meter Identification Derived from the D3001 for the Meter
Meter Treatment	The meter type (Scottish Water or one of the various types of private meter). Derived from the D3022 for the Meter
MDVol	The percentage of the volume recorded by the meter that is associated with the discharge point. Derived from the D3024 for the Meter
Meter Read Frequency	The frequency that the licensed provider reads a meter e.g. Bi-annually (B) or monthly (M) Derived from the D3011 for the Meter
Last Read Date	The date of last meter reading
Estimated Daily Volume (Annualised)	For an IP Run: Will be populated using the DVe (where this is applicable for the Invoice Period) and multiplying this by the number of days in the Tariff Year. It will be null where the Estimated Volume field is not populated or where this is the main meter for a Meter Network. For an RF Run: Blank
Estimated Yearly Volume	For an IP Run: The annual estimated volume that is used as the basis of the calculation to create the EWA for the Settlement Period For an RF Run: Blank.

Field	Description and Derivation
YVe Derivation Method	<p>For an IP Run:</p> <p>The method used to derive the estimated yearly volume. It will be one of the following: 'Read' where a Meter Advance is used; 'LPYV' where a LP YVe has been used; or 'ISTD' where the industry default value is being applied.</p> <p>Where there is an NDA the annual volume is already provided and this field will be blank.</p> <p>For an RF Run:</p> <p>Blank</p>
LP YVe	<p>Only applies to Volumetric Service Elements.</p> <p>Yearly volumetric usage estimate for each meter associated with the SPID provided by the LP or by Scottish Water in respect of any SPIDs subject to a Temporary Transfer.</p> <p>Derived from the D2010 for the Meter</p>
Meter Network Flag	Indicates that the meter is a Main Meter in a Meter Network. Sub-meters are not specifically indicated
Effective from date	The Effective-From date (inclusive) for a given service element / LP combination
Effective to date	The Effective-To date (inclusive) for a given service element / LP combination

## APP 3.3: Field Type Information

### Water and Sewer Charges Report

Field	Type	Opt	Notes
Recipient Org Id	nvarchar(50)	M	
Year	nvarchar(2)	M	
Period	nvarchar(10)	M	
Settlement Run	nvarchar(2)	M	
Extract Type	nvarchar(5)	M	
Timestamp	nvarchar(14)	M	Format: yyyyymmdd000 000
Postcode Outcode	nvarchar(4)	O	
SPID	nvarchar(12)	M	
LP Id	nvarchar(50)	M	
SPID Category	nvarchar(5)	M	
Rateable Value	decimal(18,2)	M	defaults to 0
Live Rateable Value	decimal(18,2)	M	Defaults to 0
Rateable Value Factor	decimal(1,8)	M	Values will be: 0.66666666, 0.33333333 and 0.00000000
RV Transition Flag	Nvarchar (1)	O	Y if true else blank
Exempt Customer Flag	nvarchar(1)	O	Y if true else blank

Field	Type	Opt	Notes
Exemption Percentage Applied	decimal(5,2)	O	blank if not applied
Phasing Transitional Arrangement	nvarchar(1)	O	Y if true else blank
LUVA Applied	nvarchar(1)	O	Y if true else blank
Schedule3 Applied	decimal (18, 8)	O	blank if not applied
Schedule29e Applied	decimal (18, 8)	O	blank if not applied
Unmeasurable Indicator	nvarchar(1)	O	Y if true else blank
Vacancy Indicator	nvarchar(1)	O	Y if true else blank
Consumption Indicator	nvarchar(1)	O	Y if true else blank
EWA	decimal(18,2)	O	
EWA Changed this period	nvarchar(8)	O	Format: yyyyymmdd
Meter Network Flag	nvarchar(1)	O	Y if true else blank
Actual Weighted Average	decimal(18,2)	O	
Service Category	nvarchar(2)	M	
Service Component	nvarchar(4)	M	
Service Element	nvarchar(50)	M	
Registered days	integer	M	
Non Volumetric Charges	decimal(26,2)	M	defaults to 0
Volumetric Charges	decimal(26,2)	M	defaults to 0
Estimated Volume	decimal(26,4)	O	
Actual Volume	decimal(26,4)	O	
Derived Volume	decimal(26,4)	O	
Total Volume	decimal(26,4)	O	
Meter Id	nvarchar(40)	O	
Meter Read Frequency	nvarchar(1)	O	
Last Read Date	nvarchar(8)	O	Format: yyyyymmdd
Estimated Daily Volume (Annualised)	decimal(26,4)	O	
Estimated Yearly Volume	decimal(26,4)	O	
YVe Derivation Method	nvarchar(5)	O	
LP YVe	integer	O	
Non-return to sewer allowance	decimal(5,2)	O	
Effective from date	nvarchar(8)	M	Format: yyyyymmdd
Effective to date	nvarchar(8)	M	Format yyyyymmdd

## Trade Effluent report

Field	Type	Opt	Notes
Recipient Org Id	nvarchar(50)	M	
Year	nvarchar(2)	M	
Period	nvarchar(10)	M	
Settlement Run	nvarchar(2)	M	
Extract Type	nvarchar(5)	M	
Timestamp	nvarchar(14)	M	Format: yyyyymmdd000 000

Field	Type	Opt	Notes
Postcode Outcode	nvarchar(4)	O	
SPID	nvarchar(12)	M	
DPID	nvarchar(32)	M	
LP Id	nvarchar(50)	M	
TE Treatment	nvarchar(11)	M	
Seasonal Discharge Indicator	nvarchar(1)	O	Y if true else blank
Pcent Allowance	decimal (5,2)	M	
Fixed Allowance	integer	M	
Non Domestic Allowance	integer	M	
Chargeable Daily Volume	decimal (26,4)	M	
sBODL	decimal (18,8)	M	
TSSL	decimal (18,8)	M	
Ot	decimal (18,8)	M	
St	decimal (18,8)	M	
Schedule3 Applied	decimal (18, 8)	O	Blank if not applied
Schedule29e Applied	decimal (18, 8)	O	Blank if not applied
Exempt Customer Flag	nvarchar(1)	O	Y if true else blank
Exemption Percentage Applied	decimal(5,2)	O	blank if not applied
Vacancy Indicator	nvarchar(1)	O	Y if true else blank
Consumption Indicator	nvarchar(1)	O	Y if true else blank
Registered days	integer	M	
Availability Charge	decimal(26,2)	M	defaults to 0
Operational Charge	decimal(26,2)	M	defaults to 0
Estimated Volume	decimal(26,4)	O	
Actual Volume	decimal(26,4)	O	
Total Volume	decimal(26,4)	O	
Meter Id	nvarchar(40)	M	
Meter Treatment	nvarchar(20)	M	
MDVol	decimal (5,2)	M	
Meter Read Frequency	nvarchar(1)	O	
Last Read Date	nvarchar(8)	O	Format: yyyyymmdd
Estimated Daily Volume (Annualised)	decimal(26,4)	O	
Estimated Yearly Volume	decimal(26,4)	O	
YVe Derivation Method	nvarchar(4)	O	
LP YVe	integer	O	
Meter Network Flag	nvarchar(1)	O	Y if true else blank
Effective from date	nvarchar(8)	M	Format: yyyyymmdd
Effective to date	nvarchar(8)	M	Format: yyyyymmdd

**Notes on tables:**

Type	<ul style="list-style-type: none"> <li>Nvarchar(X) is a field containing character data possibly numeric with maximum length X.</li> <li>Decimal(x,y) is a numeric field with a maximum of x digits with a</li> </ul>
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	maximum of y digits after the decimal place. Hence maximum space is number of digits plus decimal place and possible leading minus sign.
Opt	M is Mandatory, O is Optional

## APP 3.4: Recognised Issues

There are two recognised issues that in some circumstances the fields are not populated fully in accordance with this specification.

- Meter swaps affecting Estimated and Actual Volumes; and
- Actual Volume (meter networks).

Once these issues are remedied the bullets above and description below will no longer apply.

### **Meter swaps affecting Estimated and Actual Volume**

- There are special circumstances when meters have been swapped out leading to incorrect values being provided for these two fields.
- Note that in all cases, Total Usage is correct and is the basis on which the charges are calculated.