

# COMMISSION CHANGE PROPOSAL

Form  
version 2.1

Change Proposal reference  
(To be completed by the TP Sec.)

**MCCP268 – CC**

Version No.

**D.2**

## SUBMISSION

### GENERAL DETAILS

TITLE

Covid 19 Documentation Changes

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ASSOCIATED DOCS.

MCCP / OCCP DETAILS

ISSUE OR DEFECT WHICH THIS MCCP / OCCP SEEKS TO ADDRESS

The Wholesale Charge Deferral Scheme (WCDS) was implemented in May 2020 under the auspices of MCCP251 – CC to apply during the period of the Covid 19 outbreak. The scheme involved two main components:

- The use of the D2006 29e to identify a 60% discount, to be applied at a SPID (with a view to any such discount being retrospectively removed once the scheme unwinds, thereby constituting a deferral), ostensibly to cover non-volumetric costs and
- The application of additional controls over the use of the D2015 SPID Vacant to include premises affected by the Covid 19 outbreak, whereby, during the period of the WCDS, any vacancy requires a valid code to be submitted by the LP, following provision of such by SW (these codes having initially been calculated by the CMA and provided to SW). These codes are required for both transactions and RA's when a vacancy is set to True.

WCDS 1 closed at the end of May 2021 and has been replaced with a WCDS II which incorporates the use of the D2006 29e for up to 100% charge deferral (i.e. a deferral of all costs on a SPID). This being the case, the use of WCDS vacancy will no longer be appropriate beyond the termination date for the original WCDS and this proposal seeks to align the Code documentation with these changes.

DRAFT LEGAL TEXT

Required under Market Code Parts 8.7.1 (ii) (d) and 8.8.1 (ii) (d)

**CSD0104 Part 1 Section 2 (Vacancy Status may change)** shall be amended as follows (red text):

A premises is considered to be a Vacant Premises if all the following criteria at points (i) – (iv) below are met:

- i. There is no physical occupation by any person, for any purpose;
- ii. The premise is not open or available to the public or visitors;
- iii. There is no stock left in the premises;\*
- iv. There are no moveable items left on the premises such as furniture, equipment tools or moveable equipment or machinery, (fixtures and fittings are not considered to be moveable).\*

\*Except where these items have been abandoned by a former tenant and the premises is not in use.

A property that is prohibited by law from being occupied, for example an unsafe property, is considered to be a Vacant Premises.

A property which is associated with a WCDS Customer, is considered to be a Vacant Premises, subject to confirmation by Scottish Water (for the period from March 2020 to May 2021).

In the event that circumstances at a Supply Point affect the Vacant status, the Licensed Provider will notify the CMA using the T012.1 (Submit Chargeable SPID Data).

**CSD0104 Part 1 Section 6.2 Process for a Change to Vacancy Status, Step a (2<sup>nd</sup>. paragraph)** shall be amended as follows (red text):

In the case of Vacancy, the Licensed Provider should notify the CMA of the Vacancy using Data Transaction T012.1 (Submit Chargeable SPID Data) and any such submission must include a valid WCDS Code provided by Scottish Water, if such submission is made within a period in which the original Wholesale Charge Deferral Scheme is operating: ~~From March 2020 to May 2021.~~ For the avoidance of doubt, no such WCDS Code is required for any follow-on Wholesale Charge Deferral Scheme, such as that identified for the period from June 2021. Such WCDS Code will be calculated by the CMA and provided to Scottish Water.

The Market Code shall be amended as follows (red text):

5.6.3 **Save as provided in Section 5.6.3A**, each Outgoing Licensed Provider may submit a Cancellation Request to the CMA within the Cancellation Window (in accordance with CSD 0103 (Registration: Cancellations)) if:-

- (i) there is an Outstanding Debt due to the Outgoing Licensed Provider from the Customer relevant to that Supply Point; or
- (ii) the Outgoing Licensed Provider confirms that the contract with its Customer for that Supply Point remains in full force and effect as at the Registration Start Date;
- (iii) **the Outgoing Licensed Provider confirms that the transfer is not authorised by the Customer**; or
- (iv) the Outgoing Licensed Provider is a Self Supply Licensed Provider and the Supply Point(s) in question are validly Registered to it and will remain so as at the Registration Start Date.

~~and, in each case, the Transfer Registration Application has not been triggered by a new Customer becoming the occupier of the Eligible Premises relevant to that Supply Point.~~

**5.6.3A** Where paragraph 1 of Standard Condition B5 of an Outgoing Licensed Provider's Licence is not in effect and for so long as the 2021 Wholesale Charge Deferral Scheme is in effect, such Outgoing Licensed Provider:

- (i) **agrees that it will not be entitled to submit a Cancellation Request to the CMA in accordance with Section 5.6.3 (ii); and**
- (ii) **may submit a Cancellation Request to the CMA in accordance with Section 5.6.3(i) but may not do so where the Incoming Licensed Provider and the Outgoing Licensed Provider have entered into an agreement in terms of which the Incoming Licensed Provider accepts responsibility for the customer's Outstanding Debt due to the Outgoing Licensed Provider and provided always that paragraph 1 of Standard Condition B5 of the Incoming Licensed Provider's Licence is in effect, in which case no Cancellation Request may be submitted to the CMA.**

#### **5.9.1B Timing of physical reading meter reading**

Licensed Providers shall ensure that a physical reading of the register of the Scottish Water asset meter takes place a minimum of once during the period from the date of last physical reading to:

- (i) the second anniversary of that date; or

where the Customer is a Small and SWD-Only WCDS ↓ Customer and the second anniversary falls during the term of the **original** Wholesale Charge Deferral Scheme **[March 2020 – May 2021]**, thirty (30) months after the date of the last physical reading.

#### **5.9.4 Regular Cyclic Reads**

(i) & (ii) In relation to Monthly Read Meters for all Supply Points for which it is Registered, each Licensed Provider shall carry out or procure that its agent shall carry out a Regular Cyclic Read or an AMR Read, these having an equal weighting, and submit this to the CMA once a Month in accordance with CSD 0202 (Meter Read Submission: Process). The Licensed Provider shall be entitled to arrange for Customer Reads to be carried out (instead of the Licensed Provider or its agent carrying out a Regular Cyclic Read) on up to ten (10) occasions in any calendar year per Supply Point and in accordance with CSD 0202 (Meter Read Submission: Process). Where more than two (2) Customer Reads are submitted in a calendar year, the Licensed Provider (or agent) reads shall be separated by no more than seven (7) months. Where the Customer is a Small and SWD-Only

WCDS 1 Customer, the requirement to submit a Regular Cyclic Read to the Central Systems shall be suspended during the term of the [original Wholesale Charge Deferral Scheme \[March 2020 – May 2021\]](#),

"Wholesale Charge Deferral Scheme"

the [2020 Wholesale Charge Deferral Scheme](#) as defined in the [arrangements for the deferral of charges, as set out in the](#) Water Services (Wholesale Charges Relief Schemes) Directions 2020;

"2021 Wholesale Charge Deferral Scheme"

the meaning given to that term in the Water Services (Wholesale Charges Relief Schemes) Directions 2020;

IMPLEMENTATION DETAILS

TP ACTION REQUIRED

NONE

REQUIRED IMPLEMENTATION DATE

[September 2021](#)

ANY LIMITATIONS OR DEPENDENCIES FOR IMPLEMENTATION

ANY OTHER COMMENTS

**IMPLEMENTATION**

IMPLEMENTATION DATE

2021-09-23

IMPLEMENTATION DETAILS

(MC version, CSD versions, CMA Central Systems release number, etc.)

[Market Code v47](#)

[CSD0104 v20](#)