

102nd Technical Panel Meeting**Draft Minute for Approval****Present (via conference call)**

David Sigsworth (DS) – CMA – (TP Chair)
Amanda Hancock (AH) – CMA (TP Secretary)
Jeremy Atkinson (JA) – CMA
Damian Sharp (DSH) – CMA
Cosmin Diaconita (CD) – WICS
Richard Lavery (RL) – Scottish Water
Calum McLeod (CMcL) – Castle
Jonathon Astley (JAS) – Pure Utilities
Letoia Mann (LM) – CBW
Fiona Matheson (FM) – SWBS
Mark Whittall (MW) – WPL
Emily Jerrome (EJ) – W2B
Nicola Balfour (NB) – Veolia
Brianne Kearney (BK) – Everflow
David Innes (DI) – WICS

Apologies

Thomas McDade (TMcD) – IBW
Alastair Ross (AR) – Commercial Water Solutions
Matthew Glover (MG) – Wave

1. Minute

AH advised that no comments had been received, and there were no comments raised in the meeting. The Minute of 20th June 2024 was approved by the meeting.

2. Actions and Administrative Update

AH noted that all actions were now complete. MCCP296 was forwarded on to WICs for consultation. There were no Change Proposals withdrawn or rejected. AH noted that OCCP073 relating to Customer Requested Disconnects had now been implemented.

AH noted no new Commission Changes had been approved or introduced. No new Bulletin or Guidance Notes had been issued since the last meeting.

No new MPF / TP dates had been proposed, and the meeting was reminded that the current plan was to host the December 2024 meeting in person at the CMA's offices in Stirling.

3. Change Proposals in Progress

AH noted there were no Change Proposals in progress at this time.

4. New Change Proposals**MCCP303 Future-Dated Transactions – Live RV**

This change proposal was brought forward from the earlier MPF meeting for approval. No additional comments were received in the meeting and the MCCP was approved on

the basis that the functionality used to upload any batches is yet to be agreed by the Market. CMA will prepare the Final Report and submit to WIC for consultation.

AP571 CMA to prepare Final Report for M CCP303 for submission to WICS for consultation.

M CCP304 September 2024 CSD Drafting

This change proposal was brought forward from the earlier MPF meeting for approval. No additional comments were received in the meeting and the M CCP was approved. CMA will prepare the Final Report and submit to WIC for consultation.

AP572 CMA to prepare Final Report for M CCP304 for submission to WICS for consultation.

M CCP306 Removal of Redundant Message Error

This change proposal was brought forward from the earlier MPF meeting for approval. No additional comments were received in the meeting and the M CCP was approved. CMA will prepare the Final Report and submit to WIC for consultation.

AP573 CMA to prepare Final Report for M CCP306 for submission to WICS for consultation.

M CCP307 Update non-market meter YVE

This change proposal was brought forward from the earlier MPF meeting for approval. No additional comments were received in the meeting and the M CCP was approved. CMA will prepare the Final Report and submit to WIC for consultation.

AP574 CMA to prepare Final Report for M CCP307 for submission to WICS for consultation.

5. Forward Planning Report

AH noted that CMAPx272 and CMAPx274 have now been delivered. Both were additional services to amend historical SPID data.

AH noted that since the previous update we have invoiced £166k for Q1 performance charges. The July CMA Board approved the use of £15k of performance charge funds to support the delivery by the CMA of the Smart Metering and TTRAN workshops mentioned at the last TP meeting. These meetings were not in the original budget and will be delivered by a contractor resource.

The July Board has also approved the use of £65k performance charge funds for the delivery of the Central Systems extended opening hours proof of concept project. The Board has also released £12k of performance charge funds on behalf of the Senior Stakeholder Group for the completion of a baseline draft of the Code of Practice.

The available performance charge cash now stands at just under £1.94m.

AH also noted that the late payment table for the new FY24/25 was now updated.

6. Water Commission Update

CD advised that M CCP296 would be issued for consultation shortly. AH asked about any license updates and CD advised that they were currently considering a License Revocation request from ThreeSixty Water.

CD advised that they had now published a consultation on the Draft Methodology regarding the Strategic Review of Charges for 2027-2033. The document is available on WICS website and outlines our proposed approach for how charge caps will be set for the 6 year period.

7. Any Other Business

There being no further business, DS closed the meeting.

Action Summary		
Action	Subject	Update
<i>From the minute of the 100th Meeting (18 April 2024)</i>		
AP567	LPs to provide any views on how they should be engaged in the next Scottish Government Principles of Charging process.	Complete
AP568	CMA to prepare Final Report for M CCP305 for submission to WICS for consultation.	Complete
AP569	CMA to prepare Final Report for O CCP073 for submission to WICS for consultation.	Complete
<i>From the minute of the 101st Meeting (20 June 2024)</i>		
AP570	CMA to prepare Final Report for M CCP296 for submission to WICS for consultation.	
<i>From the minute of the 102nd Meeting (15 August 2024)</i>		
AP571	CMA to prepare Final Report for M CCP303 for submission to WICS for consultation.	
AP572	CMA to prepare Final Report for M CCP304 for submission to WICS for consultation.	
AP573	CMA to prepare Final Report for M CCP306 for submission to WICS for consultation.	
AP574	CMA to prepare Final Report for M CCP307 for submission to WICS for consultation.	